

Illinois Society for Respiratory Care

Policy Concerning Conflict of Interest

PURPOSE: To define Conflict of Interest and establish a policy covering the spectrum of prevalent situations, events or transactions that may be subject to being in conflict of interest with the best interests of the Society.

DEFINITIONS:

Society: Illinois Society for Respiratory Care (ISRC) and subsidiaries it may have.

Key Person: Those persons of the Society assigned, elected, or contracted into the following positions of responsibility: Officers, Directors, Special Representatives, Committee Chairs, Committee Members, AARC Delegate or Alternate Delegate, and Key contract service personnel, including, but is not limited to the Administrative Director.

Entity External to the Society: Companies, Corporations, Associations, Organizations, or other special interest groups that have or may have formal or informal relationships with to the Society

Conflict of -Interest: Direct or indirect participation by a Key Person of the Society in Society decision regarding contracting of services, purchase, sale, or lease of supplies or. assets; setting the direction or action of the Society, that involves a direct or indirect personal interest or influence in an Entity External to the Society, that is in or has potential of being in conflict with the best interests of the Society.

POLICY:

- 1.** It is the responsibility of Key Persons of the Society to abstain from discussion and voting on issues, transactions, or decisions before the Society or its infrastructure that IS OR MAY BE in Conflict of Interest with the best interests of the Society
- 2.** The minutes or official documents of record shall reflect the disclosure by the Key Persons of the Society, that he/she has elected to abstain from participation in such action.
- 3.** It is the responsibility of Key Persons of the Society to assure that the minutes of official documents of record clearly state such Key Person's decision to abstain from such actions, so as to prevent any questions of Conflict of Interest in any such actions that the Key Person may have otherwise participated in.

Illinois Society for Respiratory Care

Conflict of Interest Statement

Pursuant to the purposes and intent of the resolution adopted by the Board of Directors of the Illinois Society for Respiratory Care, requiring disclosure of certain interests, a copy of which has been furnished to me, I hereby state that I or members of my immediate family have the following affiliations or interests or have taken part in the following transactions that, when considered in conjunction with my position with or relation to, the Society, might possibly constitute a conflict: of interest. (Check "none" where applicable.)

1. **Outside interests:** Identified here are any purchases or sales or property or property• rights, interests or services by myself or my immediate family, that might be deemed to have been in competition with the Society

_____ none _____

2. **Outside Activities:** Identified here are any instances in which I or any member of my immediate family have rendered directive, managerial or consultant services to any outside concern that does business with, or competes with, the services of the Society or have rendered any other services in competition with the Society:

_____ none _____

3. **Gifts, Gratuities and Entertainment:** Neither I nor any member of my immediate family have accepted gifts, gratuities or entertainment from any outside concerns that does, or is seeking to do, business with, or is in competition with the Society, except as listed below:

_____ none _____

4. **Inside Information:** Neither I nor any member of my immediate family have disclosed or used information relating to the Society business for the personal profit or advantage of myself or my immediate family, except as listed below:

_____ none _____

Signed: _____ Date: _____

Please print your name here: _____

Each statement will be held in confidence and decided on an individual basis. Cases of suspected conflict of interest will be forwarded to the Executive committee for formal review.

Illinois Society for Respiratory Care

Tobacco-Free Policy and Pledge

As an affiliate of the American Association for Respiratory Care (AARC), the Illinois Society for Respiratory Care (ISRC) has determined it will voluntarily adopt and participate in the spirit of the AARC "Tobacco-Free Policy and Pledge (PS.0487).* The AARC's policy is:

"The AARC has a demonstrated commitment to educating the public about pulmonary, health. Through its support of the Surgeon General's goal of a Smoke-Free Society by the year 2000 and through the development of its own position statements on tobacco and Health; Health Promotion and Disease Prevention, and a Role Model Statement for Respiratory Care Practitioners, the AARC has established itself as a major proponent of respiratory, health and non-smoking.

In keeping with the goals of the Association, the Board of Directors declares that there shall be no use of tobacco by participants or guests at any official gathering of the Association. Furthermore, the AARC Board of Directors feels that all members of the Board of Directors, the AARC Executive Director and his staff committee chairs, and all others who, whether through election or appointment, officially represent the AARC, should refrain from the use of tobacco product while representing the Association. Also, as leaders of the AARC, these individuals should encourage other AARC representatives to refrain from the use of tobacco products and should encourage and support the AARC pro-health position whenever possible."

The ISRC Executive Officers, Board of Directors, Medical Advisors, committee chairs and members, contract staff, and all others who, whether through election or appointment, officially represent the ISRC, voluntarily choose to support the AARC Tobacco-Free Policy.

We therefore, sign the attached pledge. By doing so we individually acknowledge our agreement with and support of the tobacco-free policies of the AARC. Also, our signature will demonstrate willingness to refrain, to the best of our ability, from the use of tobacco products at all official gatherings and when representing the society in public, and to encourage others to do the same.

It is the duty of the president of the ISRC to see that each member who officially represents this Society signs this policy as a pledge to follow throughout their term.

adopted October 18, 1996

Illinois Society for Respiratory Care

Tobacco-Free Pledge

I, a duly elected or appointed official, representative, or contract worker of the ISRC, do hereby voluntarily pledge my support of the American Association for Respiratory Care's (AARC) goal to encourage pulmonary health.

In support of these goals, I hereby pledge that I will, to the best of my ability, refrain from the use of tobacco products while representing the ISRC in my official capacity so that I might serve as an example and positive reflection of the principles for which the Association and the Society stand. I further pledge that I will, to the best of my ability, encourage all other elected and appointed officials and contractors to embrace these goals as their own and to sign this pledge as a demonstration of their willingness to support the AARC and ISRC by refraining from the use of tobacco products while representing the ISRC.

Signature: _____ **Date:** _____

Please print your name here: _____